Guidelines for New Faculty

Welcome to Union!

Here are some tips for making the Honor Code present in your classes and for avoiding potential violations.

**The Union Student’s Honor Code Affirmation:**

“As a student at Union College, I am part of a community that values intellectual effort, curiosity and discovery. I understand that in order to truly claim my educational and academic achievements, I am obligated to act with academic integrity. Therefore, I affirm that I will carry out my academic endeavors with full academic honesty, and I rely on my fellow students to do the same.”

**Starting The Year Off Right**

- Emphasizing the Honor Code daily in class can eliminate the potential for violations to occur.
- Requiring students to affix the Honor Code affirmation (or a shortened version) onto major class assignments, exams, quizzes, and/or homework can help to remind students of their responsibilities under the Honor Code.
- First-year orientation this year included a presentation on the history and values of the Honor Code as well as potential scenarios designed to test students’ knowledge of what is allowed under Union’s Honor Code.
  - First-years signed the Honor Code at the orientation presentation.
  - Noteworthy: **42.9%** of first-years did not consider self-plagiarism a violation of the Honor Code.

**If You Think a Violation May Have Occurred**

- Refer to the “The Academic Honor Code, Faculty Checklist” given out during faculty orientation by Dean Wunderlich, Dean of Studies, for specific guidelines detailing how to report cases to the Honor Council.

**Benefits of Union’s Honor Code**

- Union’s Honor Code creates a culture of academic integrity and honesty, which encourages trust among members of the Union community.
- The Honor Code encourages students to work together, to grow intellectually together, and also to understand that any graded work should be their own according to the guidelines of the specific course.
- The pride each student takes in completing his or her own work reflects his or her pride in the Union community, the Union campus, and in the Union degree. The Honor Code works to instill values in Union students that will carry over to their professional life.

**Honor Council Officers**

Chair, Mary Locke  
Vice Chair, Kimberly Bolduc  
Vice Chair, Kyle Johnson  
Vice Chair, Frank Rocco  
Vice Chair, Stephanie DiGiorgio  
Vice Chair, David Olio  
Secretary, Katelyn Billings

**Contact us** with any questions or concerns: honorcode@union.edu